



STANDARD OPERATING PROCEDURE FOR PURCHASERS

Towne Housing Real Estate (“Broker”) is making this Standard Operating Procedure available on its website and mobile device application and has copies of such procedures available to the public upon request at 344 Delaware Ave. Ste 300 Buffalo, NY 14202

Please be advised that the Broker:

1. Does not require the prospective buyer to show identification;
2. Does not require exclusive buyer broker agreements; and
3. Does not require pre-approval for a mortgage loan / proof of funds

Please note that while Broker may not require such information, a seller of real estate may require items 1-3 prior to showing the subject property or as a condition to consider any purchase offer.

Towne Housing Real Estate

By: _____

Print: Jeremy Ballsmith

Title: NYS Real Estate Broker

State of New York

County of Erie

Subscribed and sworn to before me this

8th day of May, 2026 by Jeremy Ballsmith

Amy E. Pesta

Notary Public

AMY E. PESTA
Notary Public-State of New York
No. 01PE6280920
Qualified in Erie County
Commission Expires May 13, 2029

Rev. 5/2026

344 Delaware Avenue, Suite 300, Buffalo NY 14202